

## APPENDIX A.

# Regional Shelter Agreement

1. The parties to the Martha's Vineyard Intergovernmental Emergency Mutual Aid Agreement undertake to operate a Regional Shelter on the island of Martha's Vineyard for the benefit of all residents and visitors during times of emergency.
2. While all Towns retain their independent authority and power to act, it is agreed that a Regional Shelter receiving the support of the member towns, the county and our emergency partners (ARC, SA, MRC, MVDART, et al.) is the most efficient and sustainable.
3. The Towns agree to authorize the opening of a Regional Shelter when, in the opinion of the local directors of emergency management, circumstances require such action, regardless of whether a declaration of a state of emergency has been or will be declared.
4. The Towns agree to participate financially when a regional shelter is declared open by their directors of emergency management.
5. The local directors of Emergency Management agree to support the host EM and share in all burdens of opening and operating a Regional Shelter.
6. This agreement shall be reviewed annually by all signatory parties for possible amendment each May for implementation before June 1<sup>st</sup> Hurricane Season.
7. The towns agree that the vote of their Director of Emergency Management to open the regional shelter obligates them to a base fee of two hundred dollars (\$200) for the first 48 hours of operation, plus an equal share of the actual payroll cost of the Host Shelter Manager during the initial operating period.

8. The towns agree that their base fees will be paid to the Host Town/Agency where the regional shelter is declared to cover the inherent costs of using its facility for an event. Payment shall be made within 30 days to said host town/agency.
9. Costs associated with operating a regional shelter beyond the initial 48 hours will be assessed to each town based on its percentage of the regional shelter population averaged over the duration of an event. The costs include, but are not limited to, EMS/Police staffing and consumable supplies. Payment shall be made within 30 days of billing date to said host town/agency.
10. Any extraordinary costs incurred at a regional shelter shall only be incurred with the written consent (email acceptable) of the town Directors of Emergency Management participating in the event. Towns shall be obligated by this consent.
11. Any costs for damages not covered by the host's insurance, caused by the use of the host's facility for a regional shelter shall be allocated as per (9) above.
12. The host agency (Town EM) shall provide the initial Shelter Manager for each Regional activation and the other five (5) town Emergency Management Directors shall, on a rotating basis, provide the Deputy Shelter Manager for the initial operating period (4-12 hours usually). After the initial operating period, the island EM departments will provide the Shelter Manager on a rotating basis. *(future Appendix B can discuss the operation of a regional shelter more specifically).*
13. The American Red Cross and the Salvation Army agree to provide support for a regional shelter on Martha's Vineyard.
14. The Martha's Vineyard Disaster Animal Response Team (MVDART) agrees to provide support for accommodation of companion animals at a regional shelter.

15. The Medical Reserve Corps (MRC) agrees to support a Regional Shelter by providing appropriate medical support staffing specific to the needs of the shelter occupants in consultation with the Shelter Manager.
16. The Martha's Vineyard Law Enforcement Council (MVLEC) agrees to support a Regional Shelter with the assignment of suitable police staffing in consultation with the Shelter Manager.
17. The Tri Town Ambulance, Tisbury Ambulance, Oak Bluffs Fire Department, & Edgartown Fire Department agree to support a Regional Shelter with suitable EMS staffing in consultation with the Shelter Manager.
18. Nothing herein shall prevent any member from operating its own shelter, warming center, or other service site at their own discretion.
19. The ARC, SA and MRC may, at their discretion, provide limited support to local shelters on a case by case basis.
20. The local directors of emergency management will cooperate with the American Red Cross, Salvation Army, and the Medical Reserve Corps to identify a suitable regional shelter for various circumstances (Hurricanes, Blizzards, accidents and disasters) and times of the year.